

SportsAid

Audit and Risk Committee Meeting

Date: 12th July 2017

Location: 21 Bloomsbury Street, London, WC1B 3HF

Agenda:

1. Apologies for absence
2. Declarations of interest
3. Approval of the minutes of the meeting on 13th March 2017
4. Management accounts
5. Budget
6. Salary review
7. Terms of reference
8. Risk registers
9. SportsAid London
10. Matters arising, outstanding actions and any other business

Attendees:

Present

Mr. Mark Lillie	Trustee (Chair)
Mr. Chris Baillieu MBE	Trustee
Mr. Tim Lawler	CEO
Ms. Alison Nuttycombe	Finance Manager
Ms. Alison Odell CBE	Trustee

With

Ms. Hannah Barrett (to the end of item 5)	Head of Fundraising
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Apologies

Mr. Bob Gullett	Independent member
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Minutes:

1. Apologies for absence

Apologies had been received from Mr. Bob Gullett.

2. Declarations of interest

No new declarations of interest were received.

3. Approval of minutes of the meeting on 13th March 2017

These were agreed as a true and accurate record of the meeting and were signed by the Chair.

A number of updates were given as a result of questions in relation to outstanding actions from the meeting on 13th March 2017.

4. Management accounts

The management accounts previously circulated were reviewed and discussed by the Committee.

5. Budget

The draft budget for the year ended 31st July 2018 was presented and discussed by the Committee.

6. Salary review

The Committee discussed and agreed proposed salary changes from 1st August 2017.

7. Terms of reference

The terms of reference for each sub-committee and advisory group were reviewed and agreed.

8. Risk registers

The risk registers were reviewed and discussed by the Committee and the new method of calculation of risk noted. Those risks highlighted in red were discussed individually.

9. SportsAid London

The actions in relation to the dissolution of the company were agreed.

10. Matters arising, outstanding actions and any other business

Three matters arising were raised by Committee members and discussed with actions identified for completion along with outstanding actions not covered elsewhere during the meeting.

