

SportsAid

Trustees Board Meeting

Date: 13th June 2017

Location: 21 Bloomsbury Street, London, WC1B 3HF

Agenda:

1. Apologies for absence
2. Declarations of interest
3. Approval of the minutes of the Trustees Board Meeting on Tuesday 25th April 2017
4. A Code for Sports Governance update
5. Policies and procedures
6. Key updates and strategy planning
7. Financial update
8. Sub-committee and advisory group updates
9. SAF Promotions Limited directors meeting
10. Matters arising and outstanding actions



Attendees:

Present

Mr. Chris Baillieu MBE	Trustee (Chair)
Mr. Mark Davies	Trustee
Mr. David Faulkner	Trustee
Baroness Tanni Grey-Thompson	Trustee
Mr. Mark Lillie	Trustee
Ms. Alison Odell CBE	Trustee

With

Mr. Tim Lawler	CEO
Ms. Alison Nuttycombe	Finance Manager
Ms. Hannah Barrett (for item 6 only)	Head of Fundraising

Apologies

Mr. Ian Braid	Trustee
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Minutes:

1. Apologies for absence

Apologies were received from Mr. Ian Braid.

2. Declarations of interest

Baroness Tanni Grey-Thompson reported that she had joined the Board of the BBC.

3. Approval of minutes of the Trustee Board Meeting held on Tuesday 25th April 2017

These were agreed as a true and accurate record of the meeting and were signed by the Chair.

The appointments of the four new trustees identified from the recruitment process were approved.

4. A Code for Sports Governance update

An update of progress against the action plan was provided by the CEO and the Finance Manager. The action plan has been approved by Sport England.

5. Policies and procedures

There was nothing to be covered under this agenda item that was not covered elsewhere on the agenda.

The Head of Fundraising joined the meeting.

6. Key updates and strategy planning

The CEO's update was noted by the Board.

The Head of Fundraising provide the Board with an update on the key successes from 2016-17 as well as the disappointment. An update on the plans for SportsAid Week 2017 was also provided.

The Head of Fundraising left the meeting.

7. Financial Update



The management accounts were discussed by the Board.

Three designated funds for athlete awards were approved by the trustees.

8. Sub-committee and advisory group updates

Updates were provided to the Board by the Chair of the relevant committee or advisory group or the CEO.

9. SAF Promotions Limited directors meeting

Separate minutes were prepared for this agenda item.

10. Matters arising and outstanding actions

Updates were provided by the CEO and Finance Manager on outstanding actions.

The risk registers for SportsAid, TASS and Backing the Best were discussed and agreed.