

SportsAid

Trustees Board Meeting

Date: 25th April 2017

Location: 21 Bloomsbury Street, London, WC1B 3HF

Agenda:

1. Apologies for absence
2. Declarations of interest
3. Approval of the minutes of the Annual General Meeting and Trustees Board Meeting on Tuesday 24th January 2017
4. Recruitment update
5. Sport England funding and A Code for Sports Governance update
6. Policies and procedures
7. Key updates and strategy planning
8. Financial update
9. SAF Society
10. Matters arising and outstanding actions
11. Next meeting



Attendees:

Present

Mr. Chris Baillieu MBE	Trustee (Chair)
Mr. Ian Braid	Trustee
Mr. Mark Lillie (to item 8)	Trustee
Ms. Alison Odell CBE	Trustee

With

Mr. Tim Lawler	CEO
Ms. Alison Nuttycombe	Finance Manager
Ms. Hannah Barrett (for item 7 only)	Head of Fundraising
Ms. Grace Hughes (for item 7 only)	Partnership Activation and Events Manager

Apologies

Mr. Mark Davies	Trustee
Mr. David Faulkner	Trustee
Baroness Tanni Grey-Thompson	Trustee

Minutes:

1. Apologies for absence

Apologies were received from Mr. Mark Davies, Mr. David Faulkner and Baroness Tanni Grey-Thompson.

2. Declarations of interest

No new declarations of interest were received.

3. Approval of minutes of the Annual General Meeting and Trustee Board Meeting held on Tuesday 24th January 2017

These were agreed as a true and accurate record of the meeting and were signed by the Chair.

4. Recruitment Update

The CEO's update was noted and discussed.

5. Sport England funding and A Code for Sports Governance update

The successful application for the continued Sport England funding was noted by the Board.

The action plan for compliance with the UK Sport / Sport England A Code for Sports Governance was discussed.

6. Policies and procedures

The policies and procedures circulated in advance of the meeting were discussed and approved subject to minor presentational amendments. The Board Code of Conduct is to be revised and reviewed at the next Board meeting.

7. Key updates and strategy planning

The CEO's update was noted by the Board.

The Head of Fundraising and Partnership Activation and Events Manager joined the meeting.

The Head of Fundraising and Partnership Activation and Events Manager gave the Board an update on the plans for SportsAid Week 2017.



The Head of Fundraising and Partnership Activation and Events Manager left the meeting.

8. Financial Update

The management accounts were discussed by the Board.

Mr. Mark Lillie left the meeting.

9. SAF Society

The SAF Society committee meeting took place and the accounts for the 12 months ended 31st October 2016 were approved.

10. Matters arising and outstanding actions

Updates were provided by the CEO and Finance Manager on outstanding actions.

The risk registers for SportsAid, TASS and Backing the Best were discussed and agreed.

11. Next meeting

The Finance Manager was asked to circulate possible dates for the next meeting and confirm arrangements once finalised.

